



AGENDA  
City of Evans  
Water and Sewer Board Meeting

Thursday, February 20, 2025

3:30 p.m.

City Council Chambers

An informational packet containing all agenda material is available for public inspection on our website at [www.evanscolorado.gov](http://www.evanscolorado.gov) The agenda is posted on the bulletin board adjacent to the City Council Chambers.

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1. CALL TO ORDER
  2. ROLL CALL
  3. APPROVAL OF AGENDA
  4. CONSENT AGENDA

*The consent agenda is reserved for matters which are considered to be routine and uncontroversial. Any item may be removed from the consent agenda and placed on the regular agenda at the request of the Mayor or a City Council member.*

4.a Approval of the January 16, 2025 Water and Sewer Board Meeting Minutes

5. REPORTS

5.a Directors Update

a. 2025 WWTP State Compliance Inspection

6. ADJOURNMENT



**MINUTES**  
**Water and Sewer Board Meeting**  
January 16, 2025  
City Council Chambers

Board Members: Chair Jeff Oyler  
Vice Chair: Glenn Snyder  
Commissioner: Brett Bloom, Absent  
Commissioner: John DeWitt  
Commissioner: Michael Thuener

Staff Present: Ty Bereskie, Public Works and Utilities Director  
Robby Porsch, Wastewater Superintendent  
Cheryl Aragon, Deputy City Clerk

**1. CALL TO ORDER**

Chair Oyler called the meeting to order at 3:30 p.m.

**2. ROLL CALL**

**3. APPROVAL OF AGENDA**

The Agenda was approved as presented.

**3.a December 19, 2024, Water & Sewer Board Meeting Minutes**

**Moved by:** Vice Chair Snyder

**Seconded by:** Commissioner DeWitt

To approve the Minutes as presented.

**Motion carried: 4-0**

**4. REPORTS**

**4.a Directors Update**

**1. Wastewater Treatment Plant Expansion and Biosolids  
Improvements Project Update**

Mr. Bereskie, along with Mr. Porsch reported that the Public Works and Utilities Department has an ongoing project related to biosolids handling improvements and the expansion of the Wastewater Treatment Plant highlighting modelling existing plant

capacity and capabilities; exploring improvements to existing processes and equipment; and reviewing biosolids treatment and handling efficiency.

Mr. Bereskie stated that staff and the City's consultant will be taking this item forward to Council as well.

Mr. Bereskie advised that there are two members whose terms are up on the Water & Sewer Board and that once the application is ready, it will be forwarded to both members, Thuener and Bloom, to reapply if they choose and advertised to the public as well. The appointments will then be made by Council.

## **5. ADJOURNMENT**

There being no further business to come before the Board, Chair Oyler adjourned the meeting at 4:03 p.m.

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Julie Barnett, City Clerk and Clerk to the  
Water & Sewer Board

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## WATER AND SEWER BOARD MEETING

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**DATE:** February 20, 2025

**SUBJECT:** 2025 WWTP State Compliance Inspection

**PRESENTED BY:** Ty Bereskie, Public Works & Utilities Director  
Robby Porsch, Wastewater Superintendent

### ***ITEM DESCRIPTION***

#### **What is a State Compliance Inspection?**

Every 3-5 years the Colorado Department of Public Health and Environment (CDPHE) performs inspections of wastewater treatment facilities and collection systems. These inspections are to ensure compliance with and adherence to our National Pollutant Discharge Elimination System (NPDES) permit. The inspection consists of a review or audit of our records and a physical inspection.

#### **What are the processes of a State Compliance Inspection?**

This year the City's compliance inspection was broken into two parts, a virtual records review meeting and an onsite inspection of our lab, treatment plant, and collections system. Before the virtual records meeting, the information listed below was compiled by staff and sent to the inspector for review prior to the meeting.

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### Requested Documents

- Facility diagram with process flow and monitoring/sampling locations
- Flow meter calibration/verification records (last 3 years)
- pH calibration records (last 6 months)
- July 2021 and October 2024 monthly DMRs: all supporting records for reported data (bench sheets, daily flow measurement logs, calculation sheets, lab reports, COCs)
  - Including:
    - Lab reports for Regulation 85 sampling for this period, if performed separately from other permit compliance sampling
    - Calculations for organic loading (300-I)
    - Calculations for running annual median and 95th percentile TIN and phosphorus results
- Sample collection SOPs
- List of any parameters analyzed onsite, sample analysis SOPs, and QA/QC program
- List of parameters analyzed by offsite labs
- Operations and maintenance plan
- Emergency response plan, if shareable electronically
- Delegation of duties operational plan (Regulation 100)
- Biosolids reports (last 5 years)

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- Summary of pretreatment program (if applicable)
- Collection system general and SSO information
- Lift Station(s) information

During the virtual records review meeting staff went through all the requested information, providing the State Inspector with detailed information as to plant operation and how it pertains to the information. For the onsite portion of the inspection process, staff reviewed any documentation that could not be shared electronically. The State Inspector performs a thorough inspection of our lab for cleanliness and organization while also checking expiration dates on buffers, reagents and chemicals. Staff then provide a tour of the facility, pointing out and discussing different aspects and operations of our process.

### **How are the results from a Compliance Inspection provided and what were the results for our 2025 Inspection?**

The results from a compliance inspection come in the form of a letter to the system owner, in our case City Manager Cody Sims. The letter outlines who was present for the inspection and what the Findings of the inspection were. The findings are broken out into three severity categories, the categories and requirements associated with each are outlined below.

**Major Findings** - These items require action by the permittee and will be followed up by the division. Major Findings also constitute a violation of the

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## WATER AND SEWER BOARD MEETING

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NPDES permit and require a written response to the division on the items were or will be corrected. Dependent of the nature of the Major Finding, they could be accompanied by fines.

**Other Findings** - The division expects the permittee to correct the following other findings, which are potential violations, as soon as practical and return the facility to compliance with the CDPS permit, Colorado Revised Statutes, and/or the associated regulations. Other Findings may or may not require a written response to the division. Major Findings that were corrected before the issuance of the Findings Letter are move to Other Findings.

**Observations/Recommendations** - While the division will not directly follow up on the observations/recommendations listed below, it is highly recommended that the permittee address them. Observations/Recommendations is also used to make Site Specific note about the system for use by future Inspectors.

The Findings Letter for our 2025 Compliance Inspection contained zero (0) Major Findings, three (3) Other Findings, and several Observations/Recommendations. The three Other Findings were all corrected before the issuance of the Findings Letter. Most of the Observations/Recommendations were Site Specific notes pertaining to our permit and operations.

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### ***FINANCIAL SUMMARY***

N/A

### ***RECOMMENDATION***

N/A

### ***SUGGESTED MOTIONS***

N/A

### ***ATTACHMENTS***

- 2025 Compliance Inspection Findings Letter